

PLANNING DELIVERY GRANT 2005/2006 IMPLEMENTATION STRATEGY (NB. Figures are estimates)		
1. Back scanning archived planning files		
Back scanning of planning application files	Back scanning of planning application files. This is a continuation of an ongoing project. Approximately 3-4 years worth of back scanning of files has already been completed. Estimated annual cost £7500 pa. Sum of £30,000 represents cost of back scanning for previous 3-4 years files plus ongoing scanning for the current year.	£30,000
Ongoing scanning for planning portal	Daily scanning of planning application files for public viewing on the internet. This is a significant drain on existing admin. resources, and significant delays are sometimes experienced. Provision for the appointment of a part-time dedicated scanning assistant. (suggested 12-month contract reviewable in the light of future PDG awards).	£15,000
2. IT initiatives		
Web interface for existing planning application administration system	Presently the web interface is provided by the Welland On-Line system. Functionality is limited. Providing a robust two-way interface has been difficult, and inefficient. The existing supplier of the planning application administration system (Swift LG) has developed an integrated web-interface that will provide a more robust and sustainable solution. Cost of acquisition and implementation	£50,000
Implementation of outstanding 'Pendleton' criteria / web-development	One factor which contributes to PDG is compliance with Pendleton Criteria for e-gov compliance in the planning area. Provision to meet outstanding criteria; appeals details online, application progress monitoring online, view decision notices online, planning conditions online, fee-payment online, map linked to planning policy text. Development of planning web facilities particularly in relation to LDF.	£20,000
Display screens	Replacement flat screen VDU's within Planning	£5,000

Presentation equipment	Digital projectors and display equipment, to reflect increasing numbers of presentations and display equipment to aid LDF consultation	£5,000
3. External consultancy of service		
Management consultancy – ‘peer review’	External peer type review by planning consultant to review development control processes / practices with a view to service efficiencies / improvements	£30,000
Diversity and Equality within Planning Services	Consultancy project to identify necessary actions to ensure equality of service delivery	£20,000
Arboricultural survey	Review of existing TPO's dating back to 1954, accurate verification and GIS plotting (also required to fully GIS enable Land Charges).	£30,000
Member training	Additional provision for specialist member training	£2,000
Stamford Car Parking Review	Consultancy project to identify future of long term parking solutions for the town.	£40,000
4. Replace existing furniture and improve accommodation		
Furniture	Provisional sum to upgrade workstations	£2,500
5. Input into LDF projects to help ensure that an up to date plan is available		
Grantham Town Centre Masterplan / Action Area Plan	Review and roll forward of Masterplan as contemplated in Draft Town Centre Action Plan. Masterplan to form the basis of Grantham Town Centre Action Plan which is included in the approved LDS.	£40,000
Stamford Action Area Plan	Preparation of an Action Area Plan contemplated in Draft Town Centre Action Plan and contained within the approved LDS	£40,000
Employment Land Survey	Partner document to Urban Capacity Study, necessary background document to LDF	£10,000
Developer contributions SPD	Contained within the approved LDS	£50,000
Retail Capacity Study update	Update of existing study necessary to reflect changing policy context, in particular Grantham's promotion as a sub-regional centre.	£35,000
6. Team development		
Team development	Across Development Control and Planning Policy & Economic	£20,000

	Regeneration. Team development / service development event(s).	
Training	Additional training provisions for planning staff, including conference attendance (incl. Town & Country Planning Summer School)	£15,000
7.Future projects		
Bourne Town Centre Manager gap funding	Welland SSP part-funding of post now withdrawn after 3 years. Anticipated future funding via Bourne Core Area redevelopment; gap funding (50% of salary for 3 years) pending implementation of core area proposals	£30,000
8. District wide housing needs survey		
Housing needs survey	Authorised by Cabinet and in progress. Necessary background document to LDF	£110,000
Contingency	As the figures provided are at this stage estimates, a balancing contingency sum is included to secure the delivery of the above projects	£24,604
TOTAL		£624,104